

S.E. THURSTON FIRE AUTHORITY BOARD OF FIRE COMMISSIONERS

REGULAR MEETING

April 9, 2025

MEMBERS IN ATTENDANCE:

Commissioner Jeff DeHan
Commissioner Bill DeVore
Commissioner Stewart Kunkel
Commissioner Dave Shepherd
Commissioner Steven Slater
Commissioner Jonathan Sprouffske

STAFF:

S.E. Thurston Fire Office Manager, Janet Notarianni
Fire Chief, Mark King (via Zoom)

GUESTS:

Fire Marshall, Matt Russell
IAFF Local Rep. Gabe Lakin (via Zoom)
FF, Corey (via Zoom)
Foster Garvey PC Principle, Lee Marchisio
SETFA Receptionist, Sheri Shindell

Commissioner Sprouffske called the regular meeting of the SE Thurston Fire Authority Board of Fire Commissioners to order at 5:00 pm.

Pledge of Allegiance

PUBLIC COMMENT:

(Meeting was available on Zoom platform)

None.

APPROVAL OF AGENDA:

Commissioner Kunkel made the motion to approve agenda as published, seconded by Commissioner DeVore. *Motion Carried Unanimously.*

APPROVAL OF MINUTES:

Commissioner DeVore made a motion to approve the minutes from the Regular Meeting Minutes, March 5, 2025
Motion seconded by Commissioner Dehan. *Motion Carried Unanimously.*

CORRESPONDENCE:

Tabled until May 7th, BoFC meeting.

PRESENTATION:

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OLD BUSINESS:

- Station 22 Project- no new updates.
- Policy Review- Commissioner DeVore made a motion to approve 2-24 FML and 2-25 PML Commissioner Kunkel seconded. ***Motion Carried Unanimously.***
- Levy / Bond Planning
 - Liz Loomis Public Affairs communication team is developing communication plan and messaging strategy for voter Bond approval.
 - Jim Nelson (DA Davidson) Bond recommendation is the Banner Bank option. The three-million-dollar commissioner Bond for a 15-19yr term at 4.8% interest rate with no pre-payment penalty. Commissioner Shepherd made a motion to accept Resolution 2025-FA-02 for the Banner Bank Bond proposal and commissioner DeVore seconded it. The resolution was signed by the board. ***Motion Carried Unanimously.***

NEW BUSINESS:

- CBA Local 3628- see summary of contract changes in Chief's report. Commissioner Shepherd made a motion to approve the CBA, commissioner Kunkel seconded it. ***Motion Carried Unanimously.***
- Impact Fees consultant- discussion regarding Impact Fee study, see attachment in Chief's report. Commissioner DeVore made a motion to approve Impact Fee Study and Commissioner Slater seconded it. ***Motion Carried Unanimously.***
- Temporary Storage at Sta 21- tabled.

REPORTS:

- Fire Chief's Report - see Chief King's report attached.
- Surplus Items – none.
- Training Report – see Capt. Stewart's report attached.
- Fire Marshal Report – see Fire Marshal Russell's report attached
- Wildland Report- provided by FF Corey.
- OPEIU Local 8 - no report.
- IAFF Local 3628 - no report.
- Thurston County Fire Commissioners Association - Commissioner Slater.
 - Next meeting is April 15th at Station 81.
 - Reviewed commissioner training event topics covered in recent seminar he attended.

VOUCHER APPROVAL:

- **General Fund**

-March 17, 2025

Vouchers 2500308001-250308014

Totaling \$92,265.52

-March 26, 2025

Vouchers 250310001-250310015

Totaling \$24,992.95

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Vouchers 250404001-250404021

Totaling \$58,404.55

-April 11, 2025

Vouchers 250401001-250401045

Totaling \$69,120.29

April 12, 2025

Vouchers 250406001-250406003

Totaling \$92,723.05

- **EFT's**

April 15, 2025

Totaling \$367,432.77

- **Donation Fund**

March 19, 2025

Voucher 250309001

Totaling \$1,000.00

- **Impact Fee Fund**

March 28, 2025

Vouchers 250311001

Totaling \$3,237.17

April 13, 2025

Vouchers 250403001-250403003

Totaling \$93,328.27

Commissioner Dehan made the motion to approve payment of vouchers, seconded by Commissioner DeVore. ***Motion Carried Unanimously.***

Balances as of March 31, 2025

General Fund Balance: **\$ -903,154.60**

Vehicle Replacement Fund Bal: **\$ 116,360.01**

Donation Fund Balance: **\$ -1,786.90**

Reserve Fund Balance: **\$ 70,113.08**

Impact Fees Balance **\$ 528,531.79**

GOOD OF THE ORDER:

- Next SETFA Fire Commissioner Meeting May 7, 2025.
- Breakfast with TCFD#17, Commissioner DeVore will attend May 6th, 2025.
- Board agreed they only wanted hard copies of the agenda provided at each meeting since all other documents are provided electronically prior to meeting.

Regular meeting adjourned at 5:58pm.

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Next Meeting: Regular Meeting on Wednesday, May 7, 2025 at 5:00 pm

IN PERSON WITH ZOOM OPTION

S.E. THURSTON FIRE AUTHORITY

By 
Chair – Jonathan Sprouffske

By 
Fire Chief/District Secretary – Mark King