

**S.E. THURSTON FIRE AUTHORITY
BOARD OF FIRE COMMISSIONERS**

REGULAR MEETING

DECEMBER 11, 2024

MEMBERS IN ATTENDANCE:

Commissioner Jeff DeHan
Commissioner Bill DeVore
Commissioner Stewart Kunkel
Commissioner Dave Shepherd
Commissioner Steven Slater
Commissioner Jonathan Sprouffske

MEMBERS EXCUSED

None

STAFF:

S.E. Thurston Fire Chief - Mark King

S.E. Thurston Fire Office Manager – Kris Kruse

GUESTS:

Sheri Shindell

Capt. Fogarty and Family

Lt. Pirie and Family

FF Fritsch

FF Burkhardt

FF Mott

FF Banner

FF Olschewsky

FF Harris

FF Rollman

FF Rivera

Robert Shelly – Rosenbauer Rep

Via Zoom

Lt Lakin

FF Corey

City of Yelm Councilmember Stephanie Kangiser

Donavan McCartney

Larry Fox

George & Marlene

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Commissioner Sprouffske called the regular meeting of the SE Thurston Fire Authority Board of Fire Commissioners to order at 5:00 pm.

Pledge of Allegiance

PUBLIC COMMENT:

(Meeting was available on Zoom platform)

None

APPROVAL OF AGENDA:

Commissioner Kunkel made the motion to approve agenda as amended, seconded by Commissioner DeHan. ***Motion Carried Unanimously.***

APPROVAL OF MINUTES:

Commissioner Kunkel made a motion to approve the minutes from the November 6th, 2024 regular meeting, seconded by Commissioner DeVore. ***Motion Carried Unanimously.***

CORRESPONDENCE:

Chief King distributed a letter received from a citizen with questions on upcoming Bond, Staffing, Apparatus, etc. – he will schedule a meeting with the citizen to discuss his concerns.

PRESENTATION:

Pinning Ceremony

Captain Michael Fogarty

Lieutenant James Pirie

At 5:15 pm a 5-minute break was called, meeting resumed at 5:20 pm.

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OLD BUSINESS:

- **Station 22 Project** – Chief King stated nothing new.
- **Policy Review** – Commissioner DeVore made a motion to approve *Policy #6-2 IT Incident Response*, seconded by Commissioner Shepherd. *Motion Carried Unanimously.*
- **Levy / Bond Planning** – Chief King has met with Bond Council Jim Nelson and a presentation will be scheduled sometime in the First Quarter of 2026 for the Board.
- **Reviewed 2025 SETFA Board of Fire Commissioners Meeting Schedule**
- **Reviewed 2025 SETFA / TCFD#17 Breakfast Meeting Schedule**

NEW BUSINESS:

- **Bids for Brush Truck Opened** – 3 bids were received prior to deadline of November 25th at 4:00 pm - Sea Western, True North and Outback. Bids were reviewed by the Board for pricing, delivery dates and specifications. Commissioners were in agreement to give conditional bid award to Outback, with Sea Western as back up. Commissioner Sprouffske suggested the Board direct Chief King to review and confirm parameters of bid were met. Commissioner Kunkel made the motion to direct Chief King to review Outback bid to confirm all bid specs met and then to award the bid, seconded by Commissioner DeHan. *Motion Carried Unanimously.* Chief King thanked FF Corey for all of his work for this project.
- **Schedule Annual Chief's Review** – Board in agreement to use same format as last year. Commissioner Sprouffske will send out questionnaire, please return by January 15th. Review will be placed on the February agenda.
- **Resolution #2024-FA-10 – Adopt 2025 Meeting Schedule** –
- **Commissioner Meeting Waiver Forms for 2025** – Forms were distributed and completed.
- **Commissioner Forms – Auditor Required Information** – Forms were distributed and completed.

REPORTS:

- **Fire Chief's Report** - see Chief King's report attached.
- **Surplus Items** - None
- **Training Report** – see Capt. Stewart's report attached.
- **Fire Marshal Report** – No report
- **OPEIU Local 8** - No report
- **IAFF Local 3628** – No report
- **Thurston County Fire Commissioners Association - Commissioner Slater**
 - February 5th is Legislative Day
 - Next meeting is December 17th
 - Thurston County Commissioner Gary Edwards Retirement Party is on December 17th from 4:00 pm to 6:00 pm at the Atrium Bldg in Olympia.
 - EMT Graduation on December 12th
 - Recruit Graduation on December 18th, 7:00 pm at SPSCC Minnaert Center for the Arts
 - Lacey FD#3 Fire Chief Steve Brooks Retirement Party is on January 10th from 3:00 pm to 5:00 pm at SPSCC Lacey Campus

VOUCHER APPROVAL:

Voucher # 20240901 – 20240912 in the amount of \$105,878.18 were presented for payment on November 22nd, 2024 and Voucher #'s 20240913 – 20240988 in the amount of \$768,537.47 were presented for payment on December 16th, 2024. Commissioner DeHan made the motion to approve payment of vouchers, seconded by Commissioner DeVore. ***Motion Carried Unanimously.***

GOOD OF THE ORDER:

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Meeting adjourned at 6:04 pm

***Next Meeting: Regular Meeting on Wednesday, January 8th, 2025 - 5:00 pm
IN PERSON WITH ZOOM OPTION***

S.E. THURSTON FIRE AUTHORITY

By 
Chair – Jonathan Sprouffske

By 
Fire Chief/District Secretary – Mark King