

S.E. THURSTON FIRE AUTHORITY BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES September 8, 2026,

MEMBERS IN ATTENDANCE:

Commissioner Jonathan Sprouffske
Commissioner Steven Slater
Commissioner Stewart Kunkel
Commissioner Dave Shepherd
Commissioner Bill DeVore-Zoom

STAFF:

Fire Chief, Mark King
Office Manager, Janet Notarianni
AC. Matt Russell
Lt. Gabe Lakin
FF Mark Fritsch
Lt. Russ Barstow

GUESTS:

Mark and Connie Blasco

Commissioner Sprouffske called the regular meeting of the S.E. Thurston Fire Authority Board of Fire Commissioners to order at 5:00 pm.

Pledge of Allegiance

PUBLIC COMMENT:

None.

APPROVAL OF AGENDA:

Commissioner Sprouffske made an amendment to include a discussion of the Blue Fern Development in the New Business section of the agenda. Commissioner Kunkel made the motion to approve the agenda, seconded by Commissioner Slater. *Motion carried unanimously.*

APPROVAL OF MINUTES:

Commissioner Kunkel made a motion to approve the Minutes from the August 5, 2026, regular meeting, it was seconded by Commissioner Slater. *Motion carried unanimously.*

CORRESPONDENCE:

None

PRESENTATION:

- a. Lieutenant promotion pinning for:
 - Matt Blasco
- b. City of Yelm presented a CRF proposal for the Blue Fern Development.
(Todd Stancil- City Administrator, Jo DePinto- Mayor, Stephanie Kangiser-Council member, Cody Colt- Public Services Director, Robert Stowe- Consultant present via Zoom).

OLD BUSINESS:

- a. Station 22 Project- Dept of Commerce Grant will extend to June 2027
- b. Policy Review: Policies 1-12 and 1-13 emailed to BoFC for review, to be finalized at October BoFC meeting.

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- c. Bond Planning- RFQ for Architectural Engineering Services. Legal has approved RFQ, motion to approve RFQ made by Commissioner Slater and it was seconded by Commissioner Kunkel. ***Motion carried unanimously.***

NEW BUSINESS:

- a. Surplus items: no items.
- b. Resolution #2026-FA-07 Resolution to Rescind #2026-FA-06 a Bond Ballot Measure for the November 2026 election. Circumstances have changed and the resolution is no longer appropriate. Motion to approve Resolution #2026-FA-07 was made by Commissioner Kunkel and it was seconded by Commissioner Shepherd. ***Motion carried unanimously.***
- c. Proxy Ballots for the WFCA, Motion to delegate proxy ballots to Commissioner Slater made by Commissioner Kunkel and seconded by Commissioner Shepherd. ***Motion carried unanimously.***
- d. Blue Fern housing development plans CRF vs TIF discussion and a subcommittee created to review options. Committee will consist of Commissioner Sprouffske, Commissioner Shepherd, Chief King, and AC Russell. Commissioner Sprouffske provided an information packet.

REPORTS:

- Fire Chief's Report - see attached report.
 - Training Report- none. Future reports will be included in the Chief's report.
 - Assistant Fire Marshal Report- see attached report.
 - IAFF Local 3628- none
 - OPEIU- none
 - Thurston County Fire Commissioners Association - Commissioner Slater presenting.
- Next TCFA meeting is September 15th; speaker will be Dr. Jeff Johnson speaking about Olympic Region Clean Air Agency.
- WFCA Annual Conference will be October 22-24, 2026.

VOUCHERS:

<u>Voucher Approval</u>		
General Fund		
260801001	260801018	\$ 84,514.27
260802001	260802022	\$ 68,613.61
260805001	260805016	\$ 168,874.55
260808001	260808022	\$ 63,039.40
Impact Fee Fund		
260806001		\$ 5,355.48
Donation Fund		
260804001		\$ 318.93
Capital Project Fund		
260807001	260807004	\$ 47,786.51
EFT's		
DRS, IRS, DCS		\$ 150,182.06
Payroll Direct Deposit		\$ 346,671.10
Total		\$ 935,355.91

Commissioner Shepherd made the motion to approve the voucher payments, and it was seconded by Commissioner Kunkel. ***Motion Carried Unanimously.***

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Balances as of August 31, 2026

General Fund Balance: \$-169,628.26

Bond Debt Fund Balance: \$373.94

Capital Projects Fund Balance: \$1,014,958.49

Reserve Fund Balance: \$73,577.42

Vehicle Replacement Fund Bal: \$46,874.36

Donation Fund Balance: \$7,126.54

Impact Fees Balance: \$527,666.58

GOOD OF THE ORDER:

Breakfast with TCFD#17 - will be attended by Commissioner Kunkel, Tuesday, October 6, 2026.

Adjournment: 6:52 pm.

Next Meeting: Regular Meeting on Wednesday, October 7, 2026, at 5:00 pm.
In person, with a Zoom option.

S.E. THURSTON FIRE AUTHORITY

By _____
Chair – Jonathan Sprouffske
(Vice Chair Steven Slater)

By _____
Fire Chief/District Secretary – Mark King