

S.E. THURSTON FIRE AUTHORITY BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES June 10, 2026

MEMBERS IN ATTENDANCE:

Commissioner Jonathan Sprouffske
Commissioner Steven Slater
Commissioner Dave Shepherd
Commissioner Stewart Kunkel
Commissioner Bill DeVore- Zoom
Commissioner Jeff Dehan- Zoom

STAFF:

Fire Chief, Mark King
Office Manager, Janet Notarianni
Asst. Fire Marshal, Matt Russell
Receptionist, Sheri Shindell

GUESTS:

None

Commissioner Sprouffske called the regular meeting of the S.E. Thurston Fire Authority Board of Fire Commissioners to order at 5:00 pm.

Pledge of Allegiance

PUBLIC COMMENT:

None.

APPROVAL OF AGENDA:

Commissioner Kunkel made the motion to approve the agenda, seconded by Commissioner Shepherd. ***Motion Carried Unanimously.***

APPROVAL OF MINUTES:

Commissioner Kunkel made a motion to approve the Minutes from the May 6, 2026, regular meeting, and it was seconded by Commissioner Shepherd. ***Motion Carried Unanimously.***

CORRESPONDENCE:

-EOFD sent a certified letter to formally terminate the interlocal agreements for: facility maintenance, volunteer sharing and command officer rotation.
-Chief King received three letters of commendation from BC Stewart to recognize firefighters: Asahara, Brosco and Harris.

PRESENTATION:

None

OLD BUSINESS:

- a. Station 22 Project- none

*S.E. THURSTON FIRE AUTHORITY
REGULAR MONTHLY MEETING
June 10, 2026*

b. Policy Review:

-Updated policy approval for: 2-3 Vacation time. Motion to approve policy changes made by Commissioner Slater and seconded by Commissioner Dehan. ***Motion Carried Unanimously.***

-Policy review for 2-6 Equal Opportunity, no changes.

c. Levy / Bond Planning- Regular meeting tomorrow with Liz Loomis, Public Affairs Consultant.

NEW BUSINESS:

a. Surplus items: Failed hose will be disposed, and Horton Ambulance will be sold. Motion to surplus these items by Commissioner Slater and seconded by Commissioner Dehan. ***Motion Carried Unanimously.***

b. Resolution #2026-FA-04 Cancellation of Outstanding Warrants:

-Warrant # 1608282 \$40.00 dated 2/7/2025

-Warrant #1612078 \$92.00 dated 5/9/2025

Motion to approve resolution made by Commissioner Kunkel and seconded by Commissioner Shepherd. ***Motion Carried Unanimously.***

REPORTS:

- Fire Chief's Report - see attached report.
- Training Report- none. Will be submitted quarterly.
- Assistant Fire Marshal Report- see attached report.
- IAFF Local 3628- none
- OPEIU- none
- Thurston County Fire Commissioners Association - Commissioner Slater presenting.
 - Next TCFCA meeting is June 16th, at Station 5, on Littlerock Road.
 - Next Thurston County public meeting for elected officials will be in August.
 - WREMS- has a new director, Susan Burman.
 - Local Officials Social- July 29th at 5:30 pm at the new Sheriff's office.

VOUCHERS:

<u>Voucher Approval</u>			
General Fund			
260505001	260505026	\$	60,980.99
260506001	260506018	\$	153,991.46
260501001	260501006	\$	62,510.25
260503001	260503012	\$	2,608.13
Impact Fee Fund			
260507001		\$	2,883.26
EFT's			
DRS, IRS, DCS		\$	113,042.17
Payroll Direct Deposit		\$	290,803.13
Total		\$	686,819.39

Commissioner Dehan made the motion to approve the payment of vouchers, and it was seconded by Commissioner Kunkel. ***Motion Carried Unanimously.***

*S.E. THURSTON FIRE AUTHORITY
REGULAR MONTHLY MEETING
June 10, 2026*

Balances as of May 31, 2026

General Fund Balance: **\$1,105,010.64**

Bond Debt Fund Balance: **\$85,985.66**

Capital Projects Fund Balance: **\$1,058,355.95**

Reserve Fund Balance: **\$72,848.15**

Vehicle Replacement Fund Bal: **\$46,406.4**

Donation Fund Balance: **\$2401.15**

Impact Fees Balance: **\$487,670.43**

GOOD OF THE ORDER:

Breakfast with TCFD#17 2025- will be attended by Commissioner Dehan, Tuesday, July 7, 2026.

Adjournment: 5:50 pm.

Next Meeting: Regular Meeting on Wednesday, July 8, 2026, at 5:00 pm.

IN PERSON WITH ZOOM OPTION

S.E. THURSTON FIRE AUTHORITY

By 
Chair – Jonathan Sprouffske
(Vice Chair Steven Slater)

By 
Fire Chief/District Secretary – Mark King

